A Message from the Principal and School Council President

The Parent Payment Policy provides guidelines to ensure that parent payment practices in schools are consistent, transparent and that all children have access to the standard curriculum. Each school determines whether an item, activity or service is an Essential Student Learning Item or an Optional Item within the context of their distinct learning and teaching program. The CSPS Finance sub-committee of School Council ensures communication of the rationale for the classification of items, activities or services, requested and charged, is in accordance with the Department of Education (DET) guidelines.

The School Fees cover all Essential Student Learning Items your child needs at school for the entire year.

**ESSENTIAL STUDENT LEARNING ITEMS**

*Individual student items* are bought in bulk* and handed to students during the first week of school. The teacher manages the distribution of items – you do not need to buy anything! A copy of all booklist items is outlined on the CSPS website and Tiqbiz if parents wish to purchase items independently. Please note that teachers are very appreciative of the same items being purchased and used by all students to ensure teaching implementation is smooth. If families are intending to purchase independently, please ensure you have ticked the appropriate box on the next page.

*Note: All items purchased independently will include GST, whilst items purchased directly through the school will be excluding GST.*

*Shared classroom items* are also covered by the School Fees and includes bulk paper, paint, photocopying (and respective costs) and other materials shared by all students. In alignment with the Parent Payment Policy, this includes materials for learning and teaching where the student consumes or takes possession of the finished articles (e.g. technology and art projects, workbooks, photography).

*Activities associated with instruction* are those where all students are expected to attend, such as costs per Term 1 ie. Dance Fever and the introduction of a ‘clubs’ program for Term 2-4 for all students.

*Note: All excursions and in school activities are selected and organised in consultation with the Principal and are associated with the standard curriculum; offered to all students to enhance learning eg. camps, swimming, special in-school activities and field trips. Parents will be sent notices regarding these activities in a timely manner.*

*To decrease cost to families, multiple quotes from reputable companies are obtained annually to ensure value for money.*

**OPTIONAL ITEMS**

These are items that are provided in addition to the standard curriculum program eg. music tuition, Year 6 Graduation, divisional sport... Such events are on a user pay basis. Parents will be sent notices regarding these activities throughout the year.

Payment options are shown on the next page. The full amount or first instalment is due on **Friday, 9 December 2016. The second and final instalment is due Tuesday, 31 January 2017.**

Please use the PAYMENT SLIP attached.

*We appreciate that families may sometimes experience financial difficulties or hardship in meeting payment requests. Should you require assistance, please refer to the Parent Payment Policy and/or do not hesitate to contact the Principal for further assistance.*

Daniel Rich
School Council President

Monique Corcoran
Principal
Essential Student Learning Items

<table>
<thead>
<tr>
<th></th>
<th>Foundation</th>
<th>Year 1</th>
<th>Years 2</th>
<th>Years 3</th>
<th>Year 4</th>
<th>Year 5</th>
<th>Year 6</th>
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<tr>
<td>Individual student items</td>
<td>$93.00</td>
<td>$72.00</td>
<td>$64.00</td>
<td>$65.00</td>
<td>$70.00</td>
<td>$80.00</td>
<td>$86.00</td>
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<tr>
<td>Shared classroom items (including photocopying and printing costs)</td>
<td>$28.00</td>
<td>$28.00</td>
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<td>$28.00</td>
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<tr>
<td>Activities associated with instruction ie. Friday ‘clubs’</td>
<td>$10.00</td>
<td>$10.00</td>
<td>$10.00</td>
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<td>$10.00</td>
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<tr>
<td>ie. Cooking experiences</td>
<td>$5.00</td>
<td>$5.00</td>
<td>$5.00</td>
<td>$5.00</td>
<td>$5.00</td>
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<tr>
<td>Dance Fever (Term 1)</td>
<td>$22.00</td>
<td>$22.00</td>
<td>$22.00</td>
<td>$22.00</td>
<td>$22.00</td>
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<tr>
<td>Mathletics subscription (individual)**</td>
<td>$12.00</td>
<td>$12.00</td>
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<td><strong>TOTAL</strong></td>
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<td><strong>$149.00</strong></td>
<td><strong>$141.00</strong></td>
<td><strong>$142.00</strong></td>
<td><strong>$147.00</strong></td>
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<td><strong>$163.00</strong></td>
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** Mathletics is an online subscription program supporting mathematics learning.

WE APPRECIATE YOUR ASSISTANCE

Please pay by the due date. Prompt communication per payment of fees ensures no disruption to programs and significantly helps our administrative staff. We thank you in anticipation for your support.

PLEASE NOTE: If payment has been received in full, students will be issued with individually boxed stationery items on the first day of school. These items can be taken home to be named but must then be returned to school. Items will be stored in the classroom by the teacher and issued to students as required.

If payment has NOT been made in full your child/children will be provided with minimal stationery supplies to commence the year until full payment or a payment plan has been undertaken with the school office.

Voluntary Financial Contributions

School Council is primarily responsible for the maintenance of the school grounds. In addition, funds are provided by the Department of Education as well as much appreciated fundraising. School Council has approved a request for a contribution to raise additional funds to address minor/major projects, to ensure our community based school is of the highest standard. 2017 projects are in alignment with the Buildings and Grounds School Council sub-committee priorities.

Please tick box and provide payment

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<th>$25</th>
<th>$50</th>
<th>$75</th>
<th>$100</th>
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Payment Options

- Payment in Full or
- First Instalment

Amount $____________________
Cash □ Cheque □ EFTPOS/Credit Card
EFTPOS & Credit Card facility available at the Office

Direct Credit Details

Use the following details if you wish to direct credit the school’s bank account.

A/c name: Cranbourne South PS
BSB: 063 250
A/c No: 10088806

To Account Description:
Enter “Student Code” or “Family Name”